



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 23rd OCTOBER 2024 at 7.50pm

PRESENT: Matthew Britton, Peter Kaiser, Louise Graham, Anna Lemalu, Leeza Kendall,
Aleem Shah, Shirley Wensor

APOLOGIES: Kim Dolman, Ben Wood

VISITORS: Dale Hammond, Julie Matthews, Rhiannon Wilcox, Caitlin Agbede, Miriana Christensen
Visitors welcomed and given speaking rights.

KARAKIA: Peter Kaiser

DECLARATION OF INTEREST (Potential Conflict/Pecuniary): Nil

MINUTES: The minutes of the meeting held on 25th September 2024 were read and approved with the correction to read, Health & Safety presented by Anna Lemalu not Julie Matthews along with the change from google docs to school docs. Britton/Kaiser

MATTERS ARISING: - Nil

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled correspondence - Inwards: Received and accepted
- Outwards: Nil

MATTERS ARISING:

- Anna updated the board on the meeting held with Elgas and reported that they Admitted fault regarding the expired gas bottles. A report from Elgas is to be sent by 5th November. School needs information on the process and yearly requirements. Elgas are prepared to do some maintenance by the fence and replace a pipe by the gas bottles.
- The letter received about the next 3-year audit period will be confirmed when the Auditor sends their proposal.
- Board members reminded about the end of year assembly and asked to advise if able to attend.

CURRICULUM REPORTS:

- Student Consultation 2024. Matt Lyon presented the results.
- Learning Support report presented by Julie Matthews.
- Out of Zone report presented by Dale Hammond and explained to the board. After discussion the board moved the recommendations be accepted and a ballot held for the number of places available to start 2025. Kendall/Lemalu

PRESIDING MEMBER REPORT: Verbal report from Matt Britton mentioning the timing of the board pack and the annual board calendar.

PRINCIPAL REPORT: Presented by Peter.
Peter wished Miriana and her team well at the Year 6 camp. Peter mentioned the class lists for 2025 being prepared, that the ERO report should be received around end of October and that the PTA are helping with the celebration of Aotearoa Teachers Day on 1st November.

FINANCIAL REPORT: The Board moved the expenditure for September of \$513,800.72, no CE this month. Kaiser/Shah

PROPERTY: Verbal report by Peter.
Mentioning the gas cylinder issue, small amount of vandalism is a concern, locking gates to also keep dogs out. Thanked Ash and Ross for the holiday work they completed, and the condition assessment report received after the MOE property audit.

HR EMPLOYMENT: Report received. The Board moved the staff member listed in the report progress to the next salary step. Shah/Lemalu

HEALTH & SAFETY: Presented by Julie Matthews. Julie mentioned there will be some modifications funded by MOE for a student with extra needs.

ATTENDANCE REPORT: Dale Hammond prepared and presented the attendance report.

EOTC: The list of RAMS for trips was presented. Discussion was held on water skills and permission from parents. Matt Lyon to investigate this and redesign the permission slip/letter to parents.

ENVIRO: No Report

KAHUI AKO: No Report

POLICIES: New Policy – Nil

October policies due for review

No.2 Consultation and involvement with the Parents/Community

No. 3 Positive behaviour for Learning – School Wide (PB4L)

No. 5 Enrolment of Pupils and Enrolment Scheme

No. 7 Privacy

No. 23 EEO – Equal Employment Opportunity

No. 41 Health & Safety in the workplace

No. 50 Classroom Release Time

No. 53 ESOL/English Language Learners

Policies above ratified with No. 7 Privacy ratified with changes.

Graham/Britton

Deferred Policies

No. 20 Use of Grounds by other organisations, contract and application for use of school buildings/grounds- Outside school hours.

No. 44 Child Protection

Policies No. 20 and No.44 ratified with slight changes.

Graham/Britton

Curr-01 English

Curr-02 Maths

Curr-03 Science

Curr-04 Technology

Curr-05 Social Sciences

Curr-06 The Arts

Curr-07 Health & PE

Curr-08 Reading Recovery

Curr-09 Māori

Curr-11 ICT & Cybersafe

GENERAL BUSINESS:

EQUAL EMPLOYMENT OPPORTUNITIES REPORT: Prepared by Rebecca Mckelvie.

STAFF/RESOURCING 2025: Peter explained the staffing and operational funding for 2025, and the spreadsheet prepared to calculate the FTE over staffing. The board moved in principle to fund the over-entitlement staff for 2025 as necessary.

Lemalu/Shah

ENROLMENT SCHEME: The board confirmed the enrolment scheme with no changes.

Kaiser/Kendall

BOARD ANNUAL CALENDAR: This will be included in the monthly board booklet.

DRAFT PARENT CONSULTATION 2024: This was discussed and open for comments on the draft questions.

Visitors left the meeting at 9.33pm.

The Board moved “into Committee” at 9.34pm.

The Board moved “out of Committee” at 9.48pm.

Meeting closed at 9.48pm

Next meeting: 20th November 2024

Presiding Member: _____ Date: _____