



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 20th NOVEMBER 2024 at 7.50pm

PRESENT: Matthew Britton, Peter Kaiser, Louise Graham, Anna Lemalu, Leeza Kendall,
Aleem Shah, Kim Dolman, Ben Wood, Shirley Wensor

APOLOGIES: Nil

VISITORS: Matt Lyon, Ann-Maree Antonievic, Kate Weiss

Visitors welcomed and given speaking rights.

KARAKIA: Ben Wood

DECLARATION OF INTEREST (Potential Conflict/Pecuniary): Nil

MINUTES: The minutes of the meeting held on 23rd October 2024 were read and approved with the correction to include that Māori Consultation took place earlier in the year. Lemalu/Shah

MATTERS ARISING:

- Prizegiving discussed and Board members to attend if they can.
- The redesigned permission form for Parakai Trip discussed and Board members happy with this.
- It was discussed that if a bilingual class was introduced it does not affect the out of zone ballot.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled correspondence - Inwards: MOE Bulletin
Upcoming Board Election information
- Outwards: NZQA Attestation

MATTERS ARISING:

- Audit proposal and agreement received, accepted to be signed and returned to UHY.
- Board moved to proceed with the Junior Playground project now funding from The Trusts application received. Dolman/Wood

CURRICULUM REPORTS: Nil

PRESIDING MEMBER REPORT: Verbal report from Matt Britton

PRINCIPAL REPORT: Presented by Peter.
The Board moved to cover the cost of \$45 per head for the Christmas dinner for any staff attending the function. Lemalu/Wood

FINANCIAL REPORT: The Board moved the expenditure for October of \$692,958.65, Capital Expenditure \$3696.60. Dolman/Britton

PROPERTY: Presented by Ben Wood
Moved to proceed with development of the chess deck/sun sail. Wood/Lemalu

HR EMPLOYMENT: Report received. Peter explained the Board about the LAT position FT for 2025.

HEALTH & SAFETY: Verbal report from Anna updating on the ELGAS issue.

- No further action
- Peter spoke with Worksafe
- Board noted outcome
- Peter to prepare a report for the next meeting

ATTENDANCE REPORT: Prepared by Dale Hammond presented by Peter and discussed.

EOTC: The list of RAMS for trips was presented.

ENVIRO: No Report

KAHUI AKO: End of Year report presented by Peter.

POLICIES: New Policy – Nil
November policies due for review

No. 4 Traumatic Events
No. 14 Annual Classification of Students
No. 34 Standdown, Suspension & Exclusion
No. 40 Principal’s Leadership & Performance Appraisal
No. 58 Physical Restraint & Seclusion

The above policies all ratified

No. 17 Travelwise (renamed)

No 46 Professional Development

Both policies No. 17 and No. 46 ratified with changes

Graham/Lemalu

Deferred Policies

Curr-01 English
Curr-02 Maths
Curr-03 Science
Curr-04 Technology
Curr-05 Social Sciences
Curr-06 The Arts
Curr-07 Health & PE
Curr-08 Reading Recovery
Curr-09 Māori
Curr-11 ICT & Cybersafe

GENERAL BUSINESS:

2025 CALENDAR:

A calendar of dates for the 2025 Board meetings to be included in the December Board booklet.

PARENT CONSULTATION 2024:

The survey closes on Friday, results to date discussed but the final results will be presented at the December meeting.

PROFESSIONAL GROWTH CYCLE REPORT 2024:

Peter spoke on the report keeping the Board informed of the process.

ICT REPORT 2024:

Prepared by Matt Lyon and discussed.

DRAFT BUDGET 2025:

All board members received a copy of the draft budget which will be discussed again next meeting as there could be slight changes before being represented in December.

Visitors left the meeting at 9 54pm.

The Board moved “into Committee” at 9.55pm. The minutes from the 23 October “in-committee” meeting were read and approved. The minutes from the “online” meeting read and approved. Britton

The Board moved “out of Committee” at 10.09pm.

Meeting closed at 10.09pm

Next meeting: 11th December 2024

Presiding Member: _____ Date: _____