



**TIRIMOANA SCHOOL**  
**MINUTES OF THE BOARD MEETING**  
**HELD ON 26<sup>TH</sup> JUNE 2024 at 7.36pm**

**PRESENT:** Matthew Britton, Peter Kaiser, Louise Graham, Anna Lemalu, Kim Dolman, Leeza Kendall, Shirley Wensor

**APOLOGIES:** Aleem Shah, Ben Wood (for lateness)

**VISITORS:** Dale Hammond

**KARAKIA:** Peter Kaiser

Visitors welcomed and given speaking rights.

**DECLARATION OF INTEREST (Potential Conflict/Pecuniary):** Nil

**MINUTES:** The minutes of the meeting held on 15<sup>th</sup> May 2024 were read and approved. Lemalu/Graham

**MATTERS ARISING:** School Docs – The process is underway for the change to school docs with the SLT to work on the next stage.

The Trusts Application – Ideas discussed for the application with decisions to be made at the next board meeting.

Ben Wood joined the meeting at 7.52pm

**CORRESPONDENCE:** Inwards/Outwards. Received and accepted.

Tabled correspondence - Inwards: Nil

- Outwards was received and accepted Kaiser/Graham

**MATTERS ARISING:** Nil

**CURRICULUM REPORTS:** Nil

**PRESIDING MEMBER REPORT:** No monthly report.

**PRINCIPAL REPORT:** Presented by Peter.

**FINANCIAL REPORT:** The Board moved and accepted the final Annual Report for the year ended 31<sup>st</sup> December 2023. Dolman/Britton

The Board received and accepted the Balance Sheet and Cashflow Report prepared by Ask Accounting. Dolman/Britton

The Board moved the expenditure for May of \$526447.93 Capital Expenditure \$5505.35 Dolman/Britton

**PROPERTY:** Report received from Ben Wood.

**HR EMPLOYMENT:** The Board moved the staff member listed in the report progress to the next salary step. Kaiser/Britton

**HEALTH & SAFETY:** Prepared by Julie Matthews and presented by Anna Lemalu.

**ATTENDANCE REPORT:** Dale Hammond presented the attendance report. The Board discussed the results.

**EOTC:** The list of RAMS for trips presented.

**ENVIRO:** Report received from Louise Graham.

**KAHUI AKO:** The Board received the report prepared by Margaret Carter.

**POLICIES:** New Policy – Nil

May policies for ratification

No. 10 Parent & Whanau Engagement

No. 21 Curriculum Delivery

No. 22 Equity

No. 55 Pandemic Planning plus Appendix

June policies due for review

No. 6 Financial Management – internal control, theft and fraud prevention

No. 11 Personnel Appointments

No. 36 Emergency & Evacuation

No. 38 Sun Safety

No. 47 Protected Disclosures plus protected disclosures form  
Policies ratified with no change except Policy 38 ratified with changes.

Policies No.20 and No. 44 Board to review – deferred

Curriculum Policies No.4,5,6.7 all deferred

Deferred Policies

No. 20 Use of Grounds by other organisations, contract & application for use of School  
buildings/grounds-outside school hours – Board to review

No. 44 Child Protection – Board to review

Curr-01 English

Curr-03 Science

Curr-04 Technology

Curr-05 Social Sciences

Curr-06 The Arts

Curr-07 Health & PE

Curr-09 Māori

Curr-10 EOTC – Matt to reshare

GENERAL BUSINESS:

No general business

Visitors left the meeting at 8.42pm.

The Board moved “into Committee” at 8.42pm to discuss a stand down and staffing.

The Board moved “out of Committee” at 9.38pm

Meeting closed at 9.38pm

Next meeting: 21<sup>st</sup> August 2024

Presiding Member: \_\_\_\_\_ Date: \_\_\_\_\_