



**TIRIMOANA SCHOOL**  
**MINUTES OF THE BOARD MEETING**  
**HELD ON 20<sup>TH</sup> MARCH 2024 at 7.35pm**

PRESENT: Peter Kaiser, Matthew Britton, Louise Graham, Anna Lemalu, Ben Wood, Shirley Wensor,

APOLOGIES: Aleem Shah, Leeza Kendall, Kim Dolman

VISITORS: Dale Hammond, Julie Matthews

KARAKIA: Ben Wood

Visitors welcomed and given speaking rights.

DECLARATION OF INTEREST: Nil

MINUTES: The minutes of the meeting held on 21<sup>ST</sup> February 2024 were read and approved.

Lemalu/Graham

MATTERS ARISING: Update from the parking committee who met and discussed a variety of Ideas to improve parking around the school.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.  
Tabled correspondence – Inwards received and accepted /Outwards

MATTERS ARISING: Nil

PRINCIPAL REPORT: Presented by Peter.

FINANCIAL REPORT: The Board moved the expenditure for February of \$476,598.23, Capital \$3,346.05.

Kaiser/Britton

The draft accounts for 2023 have been prepared and received.

PROPERTY: Verbal report from Ben Wood.

HR EMPLOYMENT: The Board moved the staff listed in the report progress to the next salary step.

Kaiser/Graham

HEALTH & SAFETY: Report from Julie Matthews.

EOTC: The list of RAMS for trips presented. Te Atatu Kahui Ako-Kokiri Tahi tabled.

KAHUI AKO: Report prepared by Margaret Carter received.

POLICIES: New Policy – No.9 Cellphone Policy

February policies

No. 39 Allocation of Units

No. 51 Practising Teacher Certificate

No. 54 Staff Leave

March policies for review

No.19 Learning Support & Enrichment

No. 35 Gifts/Koha/Acknowledgement

No 37 Code of Conduct

No.42 Copyright & Licences

Curr-09 Māori

Deferred Policies

Curr-01 English

The Board moved new policy No.9 and policies No. 39, and No. 51 with changes.

Graham/Britton

GENERAL BUSINESS:

2024 Achievement Targets: Presented to the Board. The targets to be included in the Annual Report.

2024 Annual Implementation Plan: January 2024 to December 2024 Plan received, discussed, and accepted.

Out of Zone Application: Peter explained to the Board the application received from a family. The Board discussed this enrolment application who potentially moved in zone.

ERO: There will be an evaluation review over 3 days in Term 3 Week 10. The Board will need to complete an Assurance Statement. This will likely conclude the ERO partnership with the school for the next 3 years.

PARENT HUI: The school is planning a Parent and Whanau evening to share school strategic goals and current priorities. This will be held at the same time as a disco for children. This will be held on 9<sup>th</sup> April.

Visitors left the meeting at 9.11pm.

The Board moved "into Committee" at 9.12pm to discuss the Principal Performance review.

The Board moved "out of Committee" at 9.45pm

Meeting closed at 9.45pm

Next meeting: 15<sup>th</sup> May 2024

Presiding Member: \_\_\_\_\_ Date: \_\_\_\_\_